

**Program Name: B.VOC. MECHANICAL MANUFACTURING HERO GROUP**  
**Skill Department of Automotive Studies**  
**Provisional Merit List of candidates Eligible for Admission**

Venue: Room No. 204  
 Lalitgiri Bhawan, 1E Block

Schedule of 1st Counselling for the session 2025-26

Counselling Date: 21/07/2025  
 Time: 09:30 AM to 5:00 PM

Sr. No.	APPLICATION ID	STUDENT NAME	CATEGORY	GENDER	FATHER'S NAME	MOTHER'S NAME	Admission Category
1	25130932	YOGENDER	BC OF HARYANA	MALE	GAJENDER	INDRA	AIC
2	25130032	JITENDER	BC OF HARYANA	MALE	RAMESH CHAND	SHAKUNTLA DEVI	AIC
3	25131178	ARVIND	HOGC	MALE	RAVINDER	PRIYANKA	AIC
4	25131377	VINAY	SC OF HARYANA	MALE	RAJENDER PRASHAD	PARVESH	AIC
5	25130035	DAVID	BC OF HARYANA	MALE	KULDEEP SAINI	SAPANA	HOGC
6	25130359	PARSHANT	EWS OF HARYANA	MALE	RAMOTAR	USHA	HOGC
7	25130108	TARUN	EWS OF HARYANA	MALE	TEJPAL SHARMA	SANTOSH	HOGC
8	25130543	ARUN	BC OF HARYANA	MALE	NARINDER KUMAR	ANITA DEVI	HOGC
9	25131784	PAWAN	HOGC	MALE	RAMDUTT	SAVITA	HOGC
10	25130367	HEMANT	EWS OF HARYANA	MALE	RAJKUMAR	ANITA	HOGC
11	25130777	PRAVESH KUMAR	BC OF HARYANA	MALE	CHARAN SINGH	KAVITA DEVI	HOGC
12	25131158	LOKESH KUMAR	SC OF HARYANA	MALE	LT NARENDER KUMAR	ANITA	HOGC

*[Signature]*  
 17/7/25  
**Mr. Durgesh Gupta**  
 Skill Instructor  
 OJT Coordinator  
 B. Voc MM Hero

*[Signature]*  
 17/7/25  
**Ms. Deepika Poriye**  
 Skill Assistant Professor

*[Signature]*  
 17/7/25  
**Ms Ekta**  
 Skill Assistant Professor

*[Signature]*  
 17/7/25  
**Mr. Dinesh Yadav**  
 Skill Assistant Professor  
 Program Coordinator  
 B. Voc MM Hero

*[Signature]*  
 17/07/2025  
**Chairperson**  
**SDAS (SFET)**  
**SVSU**



Ref. No. SVSU/2025/DAA/053

Dated : 03-07-2025

General Instructions for Skill Faculty/Departments to Conduct Counseling for Admissions 2025-26 (Except B.Tech & Diploma in Engineering Programmes(AICTE))

1. Every Dean/department shall constitute a Departmental Admission Committee as per the office order no. SVSU/2025/DAA/029 dated April 09, 2025. In these committees, preferably one member should be female and one member should be from the SC/ST category. In the absence or non-availability of any rank mentioned, the same may be taken from another department or may nominate at his own level.
2. Admissions must be within the sanctioned intake of the respective program and in accordance with the State Government Reservation Policy. The Admission Committee must refer to the University Information Prospectus 2025-26 and the seat matrix notified by the university.
3. Counselling and admission must be conducted as per the rules and instructions mentioned in the University Information brochure/Prospectus 2025-26, the relevant program ordinance, and the norms/instructions issued by the State Government from time to time.
4. The Department Chairperson must ensure that list of shortlist candidates for Personal Interview(PI), where ever applicable signed by them and verified by Dean Skill Faculty, along with the reporting time, venue, and other necessary instructions for the respective program, is published on the university website as per the already published schedule or at least 48 hours before the PI. A copy of the same should also be sent to the Academic Branch for record purposes.
5. The Department will ensure the necessary arrangements including venue and refreshments and take all approvals for honorarium/TA of External expert prior to conducting the personal interviews of the prospective students at skill department level.
6. Department Chairpersons must ensure that the final merit list, signed by them and verified by Dean Skill Faculty, along with the reporting time, venue, and other necessary instructions for the respective program, is published on the university website as per the already published schedule or at least 48 hours before the counseling. A copy of the same should also be sent to the Academic Branch for record purposes.
7. The Departmental Admission Committee must verify the candidate's eligibility for the applied program as mentioned in the University Information Prospectus 2025-26 and the respective program ordinance before confirming admission.
8. The Departmental Admission Committee must ensure that all documents/credentials submitted by the candidate are self-attested and verified against the originals by the committee. The original certificates of the candidate should not be retained under any circumstances.
9. The admission committee must ensure that candidates attend the counseling in person and be present before the committee for seat allotment. Physical attendance of the candidate at the counseling is mandatory.



10. If a candidate reports late for counseling, they will only be eligible for available seats at their turn after document verification.
11. Candidates must pay the requisite admission fee at the time of admission. Otherwise, their admission will not be confirmed.
12. Only verified/eligible candidates should be allowed to submit the admission fee of the respective program as mentioned in the University Prospectus 2025-26.
13. The chairperson of the concerned department will issue a provisional admission letter upon the admission committee's recommendation. This will be done after verifying eligibility, merit, reservation criteria, and fee submission. A copy must be kept in the candidate's file for records.
14. The list of admitted candidates should be approved by the concerned Dean of Faculty on recommendation of Department admission committee before being published on the university website. A copy of the same should be sent to the Academic Affairs for record purposes.
15. The list of applicants/admitted students who have pursued their last qualifying degree/diploma from this university should be sent to the Proctor for verification purposes.
16. After each counselling session, the department chairperson must prepare and display the vacant seat positions for their program on the university website. It is the department's responsibility to provide this information to the Academic Affairs in time so that the seat matrix for subsequent counselling can be prepared.
17. Caste, reservation benefits, and financial benefits will be based on verified caste/income data fetched through PPP (Parivar Pehchaan Patra) as per State Government guidelines. Any unverified PPP data will result in the candidate being considered under the general category. Candidates should ensure their PPP ID is updated and verified.
18. Candidates belonging to SC, SC-D, BC-A, and BC-B categories must submit relevant category certificates issued by the competent authority. Parents of BC candidates (Block A & B) must submit an income certificate showing their gross annual income below Rs.8 lakh and an affidavit regarding exclusion of Creamy Layer as per Annexure--- of University Prospectus 2025-26 of the University. Annual family income should be verified from their PPP ID. For the criteria for exclusion of persons within the Backward Classes as Creamy Layer, please refer to Haryana Government Gazette No.107-2024/Ext. dated 16-Jul-2024.  
  
Further, if any candidate income and category are verified in PPP ID up to Rs.8 Lakh no need to force candidate to provide the documents, and the same may be verified through PPP only.
19. For admissions under the Economically Weaker Section (EWS) category, candidates must mandatorily provide the EWS Income & Asset Certificate showing income below Rs.6 lakh, issued by the Competent



# SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Authority of Haryana State only. A Resident/Domicile Certificate of Haryana is also mandatory to avail the benefits of the EWS category if the candidate qualified their last qualifying exam from another state. However, the family income of the candidate should be matched & verified from his/her PPP ID. In the event of non-availability of students in this category, the seat shall not be given to any other category of candidates.

20. If a candidate has passed the 10+2 examination from Haryana state, the resident/domicile certificate is not mandatory for admissions under the HOGC category.
21. To avail the benefits of the ROHC category, candidates must submit their resident/domicile certificate issued by the Competent Authority of their respective state if they have not passed their last qualifying exam from another state.
22. In case any grievance arises on the spot during admission/counseling, the matter shall be addressed by the Dean of the concerned skill faculty. If the matter is not resolved, it shall be forwarded along with the justification of the department to the Admission Grievance Committee of the University with a written representation through the proper channel.
23. Departments are requested to inform the Proctor in advance to make suitable security arrangements in case of anticipated crowds and to inform the DSW/University Canteen to maintain supplies even during late hours, if required.
24. In case of any clarification regarding the guidelines, the same may be addressed by Dy. Director (Admissions)/ Director (Admissions).

Deputy Director (Admissions)